

# Minutes of the Annual General Meeting of Cossall Parish Council held on Tuesday 16th May 2023

## Present

Councillor Mrs M. Gilbert (Chair)  
Councillor Ms L. Hopkin  
Councillor Mrs S. Wheatley  
Councillor J. Wilton  
Councillor Mrs E. Harrison  
Councillor K. Rigby  
Councillor D. Mason  
Councillor D. Keating  
Councillor Mrs S. Keating  
Councillor S. Pepper  
Councillor Mrs S. Ball (Broxtowe Borough Council)

## Clerk

Mrs S.M. Bircumshaw

## 52/23 Election of Officers and Representatives

Chair - It was proposed by Councillor Ms Hopkin and seconded by Councillor Mrs Wheatley that Councillor Mrs Gilbert be elected Chair. There was a show of hands and all were in favour. Councillor Mrs Gilbert accepted the position of Chair.

Vice-Chair - It was proposed by Councillor Mrs Gilbert and seconded by Councillor Mrs Wheatley that Councillor Ms Hopkin be elected Vice-Chair. There was a show of hands and all were in favour. Councillor Ms Hopkin accepted the position of Vice-Chair.

Responsible Financial Officer - The Clerk will carry on as RFO.

Finance and General Purposes Committee/Standing Orders Committee  
The representatives elected to the Finance and General Purposes Committee/  
Standing Orders Committee are - Councillor Rigby, Councillor Harrison,  
Councillor Mrs Harrison, Councillor Keating, Councillor Ms Hopkin and  
Councillor Mrs Gilbert (ex-officio).

Planning Committee - All councillors will be members of this committee, with  
Chair and Vice-Chair as ex-officio members.

All councillors present filled in and signed Declaration of Acceptance of Office and  
Members' and Co-opted Members' Disclosable Pecuniary and Other Interests forms.  
Councillor Harrison will fill in the above forms tomorrow and deliver them to the Clerk.  
All forms will be emailed to Broxtowe Borough Council on Friday.

## 53/23 Apologies for absence

Apologies for absence were received from Councillor Harrison, Councillor D. Pringle (Broxtowe Borough Council), Councillor J. McGrath (Nottinghamshire County Council) and PCSO P. Keeley (Police).

## 54/23 Declaration of Interest

There were no Declarations of Interest made.

## 55/23 Minutes of the last meeting

The Minutes of the meeting held on 18 April 2023 were approved as a correct record and signed by the Chair.

## 56/23 Public participation

There were no members of the public present.

## 57/23 Police report

There was no police report.

## 58/23 County Councillor's report

There was no County Councillor's Report but both Councillors have been Informed previously of the problems with the drains and speed hump on Church Lane. These problems will be re-iterated again.

The anti-skid surface on Dead Lane over the canal (at the elbow) has nearly worn away so a request will also be sent to the County Councillors asking them to look into the possibility for this to be renewed.

Chase up with County Cllrs re drains/speed hump

Anti-skid surface Renewal request

## 59/23 Borough Councillor's report

Councillor Mrs Ball reported that she has spoken to Chris Riley regarding the broken handrail on the steps off Coronation Road but has been informed that this is NCC responsibility. Helen Spencer at NCC says this is not the case. The land is owned by NCC but is at the side of the canal so should be Broxtowe responsibility. Councillor Mrs Ball will follow up with Chris Riley.

Cllr Mrs Ball to speak to Chris Riley again

Councillor Mrs Ball reported that she has not yet managed to get an updated TPO map but will look into it.

Cllr Mrs Ball will look into obtaining a map

Newtons Lane is the biggest problem at the moment with the construction traffic. No news on Almshouses.

*8.00pm Standing Orders commenced*

## 60/23 Items for discussion

## **a) Church matters**

Nothing to discuss.

## **b) Footpaths and pavements**

It was reported that there has been damage made by contractors to a grass verge on Newtons Lane. The exact location will be checked and Dave Walker at Viaem (Highways) will be contacted regarding repair. The County Councillors will also be informed.

## **c) Roads/Traffic/Bikers**

It was reported that there are a lot of pot/holes on Church Lane between Lamp posts 5 and 6, just before the speed hump coming up the hill. There are also potholes on the bend at the bottom of Church Lane/Robinettes Lane, the bend at the top of Dead Lane and on the edges of the road on Dead Lane where flooding has occurred.

It was reported that motorcycles were heard on the old ski slope development over the weekend and last night. This is quite a dangerous area now as fences have been knocked over, creating a safety issue and also allowing access to bikers on to the site. Councillor Mrs Ball will contact the new Planning Manager – Steve Sims – to see if anything can be done.

## **d) Summer Newsletter**

It was suggested that the lead article be about the successful Coronation events – both went off very well and there have been a lot of photos sent in with full permission to publish. Councillor Mrs Gilbert thanked everyone who had helped to set up before and on the day.

Request for sites to house a new defibrillator/bleed kit will be included, also an article regarding free trees and a volunteer to water the planter on Newtons Lane.

A mention will also be made regarding nuisance bikers - report to the police and electric scooters being ridden on pavements. Any further ideas to be emailed to Councillors Rigby and Mrs Gilbert next week. They will put a draft together for comments.

## **e) Almshouses**

Councillors Mrs Gilbert reported that she had received a phone call from The Nottingham Post for an interview, which was published.

There has been an article in Private Eye which was inaccurate, the architect has responded pointing out the inaccuracies.

## **f) Neighbourhood Plan Update**

Following the delay due to the elections, Broxtowe have appointed an examiner. This process will take 6 weeks to complete so looking at the end of June/beginning of July.

## **g) RCAN**

Councillor Harrison has passed on information regarding re-conditioned laptops.

## **h) TPO's (Tree Preservation Orders)**

Councillor Mrs Ball will obtain an updated map for the next meeting.

Dave Walker will be contacted re repair to verge

Pot holes to be reported

Cllr Mrs Ball to contact new Planning Mgr at Broxtowe

## **i) Approval of Year End Accounts / Approval of the Annual Governance Statement**

It was proposed and seconded that the Annual Governance Statement be approved and all were in favour. This was signed and dated by the Chair and the Clerk (RFO).

## **ii) Approval of the Accounting Statement**

It was proposed and seconded that the Accounting Statement be approved and all were in favour. This was signed and dated by the Chair and the Clerk (RFO).

Once the Minute references have been added to the statements the Year End Accounts will be published on the website.

## **j) Flower planters**

Councillor Mrs Harrison reported that she had been to Trowell Garden Centre today and there was not much in but hopefully there will be more in over the next couple of weeks. Councillors Harrison and Mrs Harrison will sort out the plants and the usual team will help with the planting/watering. More top up soil and plants may be needed so it was proposed and seconded that Councillor Mrs Harrison get what is needed, All were in favour.

## **61/23 Correspondence**

Nicky Williams of the Wildlife Trust has emailed regarding an event that is to be held on Saturday 12/Sunday 13 August at Trinity Farm, Awsworth Lane. This will be a ticket only event. The Clerk will forward the email to everyone.

The electrical supply for the church floodlights (paid for by the Parish Council) seems to be very high as the floodlights are only switched on for 3 nights over the weekend.

Need to check with the church to see if there is any duplication with their electrical supply.

Once confirmation is received from Broxtowe regarding the mandatory Code of Conduct training dates, the Clerk will email everyone. Everyone has received a copy of Broxtowe's Code of Conduct, which may be adopted by the Parish Council at the next meeting in June.

## **62/23 Planning applications**

Application regarding a barn on the edge of the parish – an objection has been raised to this development.

Avant Homes Development – Councillors Mason and Mrs Harrison reported on the last meeting. Cossall's and Awsworth's complaints were heard and Avant Homes replied with the actions they are taking regarding lorries arriving early, the problems with silt seeping into the canal and the dirty road. The contractors have been spoken to and informed of the allowable times to access the site. Avant Homes will continue to remind them of access times.

Regarding the silt seeping into the canal – they have installed a silt fence and a bund. Filters have been put in. Councillor Ms Hopkin reported that this action has not sorted the problem and the water is still contaminated with silt – the canal is a habitat for water voles, which are a red list endangered species, so the problem cannot be ignored.

The next meeting will be held on Thursday 8 June at 12 noon. Any issues to be raised need to be passed on to Councillors Harrison, Mrs Harrison and Mason.

Cllr Mrs Gilbert  
to check with  
the Church

Foundry Houses application for car sales - Our original objection has been re-iterated.

## 63/23 Accounts for payment

The following accounts were approved for payment

Mrs S. Bircumshaw – Clerk’s Salary/Printer Paper x 2	462.92 (452.52/10.40)
Cossall PCC – Room Hire (16/5/23)	35.00
Mr R Heard – Website Administration	45.00
Mrs M. Gilbert – Engraving/Entertainers/Refreshments	236.90 (28.9/200.00/8.00)
Mr C. Gilbert – Welcome Letter	28.80
Bank Charges and Fees	8.00
EON – Direct Debit – Church Floodlights	104.91

**Total £921.53**

### Income since 18/4/23

Bank Interest	16.74
Precept	11,646.00

**Total £11,662.74**

### Balances @ Bank – April 2023

Deposit A/C	£12,973.36
Current A/C	£137.84

**Total £13,111.20**

### Balances @ Bank – May 2023

Deposit A/C	£23,656.04
Current A/C	£216.31

**Total £23,872.35**

## 64/23 Date and time of next meeting

The next meeting of the Parish Council, will be held on Tuesday 20th June 2023, commencing at 7.30pm in the Church Hall.

The meeting closed at 9.00pm.